



PAPUA NEW GUINEA WOMEN'S FORUM



Engage Together: Partnering for Equality for .

MARCH 9 - 11, 2015

CROWNE PLAZA HOTEL, PORT MORESBY

Participant Nomination Form

Nomination Process

Use this form to nominate women serving in leadership roles within community and civil society groups, individual women leaders and women's empowerment advocates, female business owners, emerging young leaders, up and coming public servants, and other leading women in Papua New Guinea to participate in the 2015 PNG Women's Forum. You may nominate yourself and/or women you know that you think should attend. Men with a strong interest in women's empowerment and/or gender equality may also be nominated. Nominations are due by 4pm on January 23, and can be submitted by e-mail, fax, mail, or hand delivered. Please submit completed applications to:

U.S. Embassy Port Moresby

Attention: Susan May and Agatha Pio

Douglas Street, Town, NCD, Port Moresby (across from Deloitte Tower)

E-mail: pdportmoresby@state.gov

Phone: +675-321-1455, extension 2211

Fax: +675-321-1593

In the rare circumstance that the nominator does not have access to e-mail, fax, or is unable to turn in the nomination form by mail or in person, nominations may be called in over the phone (be prepared to read your completed application information to our staff over the phone). Nominators are also reminded that they can use the computers and internet access provided for free at the American Corner at the National Library in Waigani to fill out and submit this form (open 8am to 4pm Monday through Friday and 9am to 1pm on Saturday).

Nominees will be contacted starting February 1 to let them know if they have been selected to participate in the PNG Women's Forum. There is no cost to attend the PNG Women's Forum, but space is limited and it will not be possible to accept all nominations. We hope to have diverse participation at the forum and have a limited amount of funding to sponsor travel for highly qualified applicants. Please note that sponsored travel will be awarded on a competitive basis and not all nominees will receive travel. Nominees are encouraged to provide as much information on their organization and/or their professional background as possible, to include a fulsome narrative bio that provides a good snapshot of the nominee's skills, qualifications, and interests, and to clearly articulate why the nominee should attend the PNG Women's Forum. These factors will be the key components used to select participants, and to sponsor travel for a limited number of participants. You must complete the survey at the end of this application to be considered for the Forum. By filling out this form, you agree to have your information listed in the soon to be published directory of PNG Women's Organizations, which will be distributed at the Forum.



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Participant Nomination Form

1. Type of Nominee

Please select the category that best fits the nominee (choose only one).

- ☐ Leader within Community Group/ Civil Society Group
- ☐ Individual Interested in Women's Empowerment
- ☐ Business Owner
- ☐ Emerging Young Leader
- ☐ Up and Coming Public Servant
- ☐ Other: _____

2. Interest in Sponsored Travel

Would the nominee like to be considered for sponsored travel? If yes, please indicate whether s/he would like to be considered for sponsored airfare, ground transport, lodging, or both.

- ☐ Yes, consider the nominee for **sponsored airfare**
Please write the name of the airport from which the nominee would be flying: _____
- ☐ Yes, consider the nominee for **sponsored ground transport to Port Moresby**
(only applicable if the nominee lives outside Port Moresby)
Please write the length and roundtrip cost of the drive from the nominee's home to Port Moresby:

Length of drive: _____ Cost: _____
- ☐ Yes, consider the nominee for **sponsored ground transport to/from their local airport**
Please write the length and roundtrip cost of the drive from the nominee's home to the airport:

Length of drive: _____ Cost: _____
- ☐ Yes, consider the nominee for **sponsored lodging** during the forum (at the Crowne Plaza in Port Moresby)

Please note that there are only a limited amount of slots available for sponsored travel, and these will be assigned on a competitive basis. Applicants with the strongest essays and record of community involvement

will be considered. Please note that sponsored travel will not include reimbursement for food or other incidentals.

3. Nominator's Contact Information

Name of Nominator (i.e. the Person Nominating the Individual to Participate): (if you are nominating yourself, list "self," and skip to section 2)

Nominator's organization:

Nominator's title or role in the organization:

Nominator's email address:

Nominator's Main telephone number:

Nominator's Mobile telephone number:

4. Nominee's Contact Information

Name of Nominee (i.e. the Person Being Nominated to Participate):

Nominee's organization:

Address of nominee's organization:

Nominee's title or role in the organization:

Nominee's email address:

Nominee's Main telephone number:

Nominee's Mobile telephone number:

5. Nominee's Educational Background (if applicable)

Name of University:

Location of University:

Field of Study:

Degree and Year conferred (if applicable):

6. Nominee's Organization, Business, or Community Group (if applicable)

What does the organization do? Highlight if and how your organization advances opportunities for women.

What are the organization's goals and objectives?

How many people are members of the organization and/or employed by the organization?

What kind of activities has the organization carried out in the past?

7. Nominee's Current Employment Information (if applicable)

Name of Employer:

Location of Employer:

Job Title:

Number of Years at This Job:

8. Nominee's Background and Interests

Please check the areas that best describe the nominee's background and interests. Check all that apply.

Leadership

- ☐ Mentoring
- ☐ Skills Development
- ☐ Community Involvement/Leadership
- ☐ Other: _____

Democracy & Governance

- ☐ Civil Society Strengthening
- ☐ Conflict Mitigation & Management
- ☐ International Development
- ☐ Community Development
- ☐ Media
- ☐ Other: _____

Education

- ☐ Formal Education
- ☐ Non-formal Education
- ☐ Adult Education
- ☐ Other: _____

Health

- ☐ General Health/Preventive Care
- ☐ Family Planning/Reproductive Health
- ☐ Maternal and Child Health
- ☐ Breast or Cervical Cancer
- ☐ Combatting Gender Based Violence
- ☐ Developing Male Advocates to Combat Gender Based Violence
- ☐ Combatting Sexual Violence against Children
- ☐ Other: _____

Economic Development Economic Development

- ☐ Micro-finance/Micro-credit
- ☐ Small/Medium Business Development/Management
- ☐ Vocational Training
- ☐ Economic Policy Development
- ☐ Other: _____

If selected to participate in the forum, in which of the following breakout sessions would the nominee like to participate? Check all that apply.

- ☐ PNG's Implementation of International Conventions on Women
- ☐ Decreasing Barriers to Education for Girls
- ☐ Partnering for Mentoring and Leadership Development
- ☐ Increasing Women's Participation in the Public Service
- ☐ PNG's SME Policy and Financial Inclusion Efforts
- ☐ Using APEC to Increase Access to Markets for Women
- ☐ Know Your Rights – The Family Protection Act and GBV Policy Reform
- ☐ Combatting Sexual Violence against Children
- ☐ Role of Family Planning in Empowering Women
- ☐ Developing Male Advocates Against GBV

9. Nominee's Biographic Information

Please provide a brief, one paragraph bio of the nominee. This should include highlights from the nominee's life, including key personal and professional milestones. Please include any community involvement that is not already listed in other parts of this form. If possible, please include a recent photo of the nominee. For help in how to write a bio, see the attachment titled "How to Write a Personal Bio."

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

10. Statement on the Nominee

Please write a short essay (no longer than one page) describing why the nominee should attend the PNG Women's Forum. If applicable, describe how the nominee's organization would benefit from the nominee being selected to attend the forum. Be sure to highlight the nominee's personal commitment to advancing the role of women in Papua New Guinea. If possible, please include a recent achievement (either personal or professional) of which the nominee is particularly proud, and describe what enabled the nominee to achieve this. Please include a description of any professional or social networks in which the nominee participates, describe the purpose of the network and the nominee's roles and responsibilities.

11. Survey

We want to hear from you! Fill out this survey to tell us what you think of gender issues in Papua New Guinea. Please complete the entire survey in order to make your nomination form complete.

1. How would you describe gender equality in Papua New Guinea? Compared to men in Papua New Guinea, women are (circle one):

Not equal

Somewhat Equal

Equal

1. Is gender based violence (also known as family violence or domestic violence) against the law in Papua New Guinea? Circle one:

No, not against the law

Not sure

Yes, against the law

2. Is gender based violence (also known as family violence or domestic violence) acceptable (meaning are you okay with it or not)? I believe that gender based violence in Papua New Guinea is (circle one):

Not Acceptable

Somewhat Acceptable

Acceptable

Please elaborate on your response. Why is gender based violence acceptable or unacceptable?

2. Please rate your understanding of the Beijing Declaration and Platform for Action, today known as Beijing + 20, a comprehensive global policy framework to achieve gender equality, development, and peace.

About this policy framework, I have (circle one):

No Knowledge

Some Knowledge

A Lot of Knowledge

3. Please rate your understanding of the Convention on the Elimination of Discrimination against Women (CEDAW), a landmark international agreement that affirms principles of fundamental human rights and equality for women around the world.

About this international agreement, I have (circle one):

No Knowledge

Some Knowledge

A Lot of Knowledge

4. Do you think that free education has improved or worsened girl's enrollment in schools and education quality?

I think that because of free education girl's enrollment in schools and education quality has (circle one):

Worsened

Stayed About the Same

Improved

Please elaborate on your response. How has free education impacted girl's enrollment and education quality?

5. Please rate your assessment of the importance of develop mentoring relationships and engaging young people in leadership development in Papua New Guinea. Are these important to develop the next generation of women leaders?

I think that mentoring and leadership development are (circle one):

Not Important

Somewhat Important

Important

Please elaborate on your response. What do you think about mentoring and leadership development in Papua New Guinea?

6. Please rate your view on women in the public service (i.e. working for the government). How important is it to have women in decision-making roles within the public service in Papua New Guinea?

I think having women in decision-making roles in PNG's public service is (circle one):

Not Important

Somewhat Important

Important

Please elaborate on your response. Is it important to have women in decision-making roles in the public service in Papua New Guinea? Why or why not?

7. Please rate your understanding of the PNG government's SME policy.

On the PNG government's SME policy, I have (circle one):

No Knowledge

Some Knowledge

A Lot of Knowledge

Please elaborate on your response. What do you think of the government's Small and Medium Enterprise (SME) business policy? Will it help PNG businesswomen start and grow businesses?

8. Please rate your understanding of the PNG government's financial inclusion efforts for women (i.e. teaching women financial literacy, helping them to open bank accounts, and helping them access credit).

On the PNG government's financial inclusion efforts for women, I have (circle one):

No Knowledge

Some Knowledge

A Lot of Knowledge

Please elaborate on your response. Are the government's financial inclusion efforts having an impact on PNG businesswomen?

9. Please rate your opinion on the willingness of women's organizations in Papua New Guinea to work together to empower women. Are women willing to work together or do differences get in the way?

I believe that PNG women are _____ to work together (circle one):

Not Willing

Somewhat Willing

Willing

Please elaborate on your response. Why are women's groups willing to work together? What gets in the way of this cooperation? What can be done to encourage more partnerships between women's groups?

10. Please rate your understanding of the Family Protection Act (passed in September 2013).

On the Family Protection Act, I have (circle one):

No Knowledge

Some Knowledge

A Lot of Knowledge

Please elaborate on your response. Is there enough public information available on the Family Protection Act? What does the Family Protection Act do? Is the Family Protection Act helping to protect women against gender based violence? What are its strengths and weaknesses?

11. Please rate your views on whether sexual violence against children is a problem in Papua New Guinea.

I think that sexual violence against children is (circle one):

Not a Problem

Somewhat of a Problem

A Big Problem

Please elaborate on your response. Is sexual violence a problem in Papua New Guinea? Why or why not?

12. If compensation is paid to the family of a victim of rape or sexual violence, in your opinion does this constitute justice? Circle one:

Yes

No

Please elaborate on your response. Does a compensation payment free the perpetrator from responsibility and create peace of mind for the victim? Why or why not?

13. Please rate your views on how much control women in Papua New Guinea have over family planning (in other words, how much control do women have over whether or not they use birth control, whether it is the pill, a shot, and IUD, a condom, etc.)?

I believe that PNG women have _____ over family planning (circle one):

No Control

Some Control

A Lot of Control

Please elaborate on your response. What affects a woman's ability to make her own family planning choices (in other words, what influences whether women in Papua New Guinea choose to use some form of birth control or not)?

14. Are women in Papua New Guinea able to choose when to have children and how many to have? Circle one:

Never

Sometimes

Always

Please elaborate on your response. What affects women's choices in terms of deciding when to have children and how many children to have?

15. Please rate your opinion of whether men in Papua New Guinea think that gender based violence (also known as family violence and domestic violence) is acceptable.

I believe that men in Papua New Guinea think that hitting women is (circle one):

Not Acceptable

Sometimes Acceptable

Acceptable

Please elaborate on your response. Why might men think gender based violence is acceptable or not?

16. Please rate your view as to whether men counseling men to avoid hitting women is an effective way to reduce gender based violence.

I believe that men counseling men is _____ at reducing gender based violence (circle one):

Not Effective

Somewhat Effective

Effective

Please elaborate on your response. Does men counseling men on gender based violence change their behavior? Why or why not?

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

How to Write a Personal Bio

Writing a personal bio can be a really fun way to put yourself out there, and there's nothing like having a say in what people think about you. To write either a bio, use the tips and sample text below. A short bio provides readers with a quick overview of your accomplishments and insight into your strengths and interests. It's basically a great vehicle for quickly communicating who you are and what you do. Bios are getting more and more important and you should make sure your bio sells you and brings out your personal brand. Two samples are included after these tips to help you see what a successful bio looks like.

1. **Identify your purpose and audience.** Before you get started writing, you need to know who you're writing for. The bio you would write for a personal web page might be very different than the bio you would write for a college application. Use this to make your bio appropriately formal, funny, professional, or personal.
2. **Narrow down your information.** Be ruthless here—even the most interesting of anecdotes may not be appropriate. For example, an author's bio on a book jacket often mentions past writing accomplishments, whereas an athlete's bio on a team website often mentions the person's height and weight. While it's often okay to add a few extraneous details, they should not make up the majority of your bio.
3. **Write in the third person** (optional). Writing in the third person will make your bio sound more objective – like it's been written by someone else – which can be useful in a formal setting (ex. for work). If the bio is personal, however, writing it in the first person will make it sound friendlier.
4. **Write your name.** This should be the first thing you write. Assume that the people reading the bio know nothing about you.
5. **State your claim to fame.** What are you known for? What do you do for a living? Don't leave this to the end or make your readers guess—they won't and they may well lose interest quickly if it's not up front. This should be explicitly stated in the first or second sentence. Usually, combining it with your name is easiest.
6. **Mention your most important accomplishments, if applicable.** This is a tricky one, and might not be applicable in all situations. Remember that a bio is not a resume. Do not list your accomplishments, and only include them if they are relevant and you have space.
7. **Include personal, humanizing details.** This is a nice way to invite the reader to care. It's also your chance to get some of your personality across.
8. **Include contact information.** This is usually done in the last sentence.
9. **Aim for at least 250 words.** For an online blurb, this is just enough to give the reader a taste of your life and personality without becoming a bore. For a more serious post such as a college entrance bio, delve into the details a little more.

10. **Proofread and revise.** Rarely is writing perfect the first time it hits the pages. And because personal bios are only a small snapshot of a person's life, upon rereading your bio, you might realize there was information you forgot to include. Have a friend read your bio and give you their feedback. This is important because they can tell you if all the information you want to get though is coming across clearly.
11. **Keep your bio up to date.** Every once in a while, go back and update your bio. By putting in a little work frequently to keep it up to date, you'll save yourself a lot of work when you need to use it again.

Sample School Bio

Kate Thompson is a junior majoring in English at Cuyahoga State. She is set to graduate in 2015 and hopes to also complete a minor in Creative Writing. When asked about what first drew her to prose, she said she loved being able to escape into the worlds she created. She also cited her grandmother, Minnie Phillips, as one of her major writing influences: "My grandma always dreamed of being an author. She finished her first manuscript while she was pregnant with my mom, and publishers at that time wouldn't even give her the time of day. Some of her close friends suggested she publish under a male pen name, but she wouldn't give in. She felt her manuscript was a piece of her soul, and she wanted her readers to know the woman behind the words." Kate said this is what inspired her to pursue writing as a career, and she hopes to follow in her grandmother's footsteps and one day become a published novelist. When she isn't trying to finish her school work or her latest piece of prose, Kate volunteers as an adult literacy tutor, teaching beginning-level reading and spelling to students at the community center. You can also find her leading the English Department's Writers Workshops, which take place every Wednesday at 7 pm in Davis Hall.

Sample Professional Bio

Dr. Jane Doe is a professor of Biology at the University of California, Los Angeles. She received her M.D. from Penn State and eventually earned her spot as supervising doctor at the Pennsylvania Hospital Emergency Center. After her fifteen-year career as a supervisor there, Dr. Doe decided it was time for a change of scenery (and weather) and moved to sunny Los Angeles, where she was offered tenure at UCLA. In addition to teaching, Dr. Doe is a regular contributor to National Science Quarterly and an enthusiastic Lakers fan. She recently collaborated on a manuscript with friend and colleague, Dr. Sam Smith, entitled *Parkinsons and the Genetic Response to Eastern Medicine*, in which she and Dr. Smith presented research compiled during a summer spent in India. She currently resides in Los Angeles with her husband Frank, their dog Lucy, and her prize orchids. She can be contacted at JaneDoe@JaneDoe.com.